



**Participatory Governance Council
February 2, 2023**

MINUTES

Meeting Called to Order at 3:00 PM		
No	Item	Discussion/Outcome
1	Land Acknowledgment (Procedural)	
2	Roll Call (Procedural)	<p>Council Members present: Administrators: Lisa Cooper Wilkins (Chairperson), J. Dawgert-Carlin Staff: Maria Salaza-Colon, Michael Snider Faculty: Maria Del Rosario Villasana, Mary Bravewoman Students: Heather Brandt, Amelia Khong, Chinesman Lai</p> <p>Council Alternates present: Administrators: Lidia Jenkins Classified Staff: David Delgado, Linda Liu Faculty: Sheri Miraglia, Katia Fuchs Students: Courtney Wong</p>
3	Approval of Agenda February 2, 2023 (Procedural)	Motion to adopt the minutes as presented. Moved by Michael Snider. 12 votes to approve, 1 abstention. Motion passed.
4	Approval of Minutes January 19, 2023 (Procedural)	Motion to approve the minutes as presented. Moved by Michael Snider, seconded by Mary Bravewoman. 9 votes to approve, 1 abstention. Motion passed.
5	Public Comments on Items not on the Agenda (Procedural)	No public comments
6	Chancellor's Report	Chancellor David Martin <ul style="list-style-type: none"> The Chancellor thanked Chair Carlin and the Committee for the work they do.

		<ul style="list-style-type: none"> • Upcoming changes to the Brown Act and public meetings. The word is the Governor Newsom will withdraw the state of emergency in California, so that would no longer allow the current Senate Bill to persist. New set of new laws will potentially go into place. The changes will be updated throughout the month of February. • Decision to remove mask mandates will go into effect next week. • There is a defined process for accommodation based on personal circumstances. The process can be discussed with Mr. Aaron Chase. Mr. Chase will be the first point of contact for an interactive discussion with the employees. • There is a desire from the city to find large parking lots to have opportunities who live in their vehicles to part there for an extended amount of time overnight and permanently. The City asked to do a presentation with our Facility Committee and share their ideas. • Building updates. Heating – Science building has been without heat for a few days. High pressure steam pipes need to be replaced. Need to seek quotes and bring people in and replace the piping. • ARTS Extension building. Currently in the process of having architects redesign the boiler system and the control of the current system. Needs a full system redesign. Needed to pull out the bid package. • MUB. There were heating concerns. The systems and equipment have not been working properly. Building engineers are actively working on fixing it. • In the process of finalizing the bids for JAD, Mission and Wellness. The packets have been finalized with the legal language and the bids will be publicized through the proper channels. • Registration system. Vendors need to submit their proposal by next week. The bids will be reviewed
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		<p>by Legal and the Committee. New registration system updates will be provided in the near future.</p> <p>Question from Michael Snider: Overnight parking, is it for students, community, is it parking on campus? Answer: It is an idea, will be flushed out with the presentation form the City. The understanding is that the parking will be for city residents, some spots will be marked for student and employees. This idea will require feedback and input from different groups. Michael Snider expressed his concern about this idea as there is not enough parking for students and employees.</p> <p>No public comments</p>
7	Awards and Recognition (Information)	<p>Sher Miraglia shared that the Academic Senate Executive Council unanimously approved having Lily Ann Villaraza nominated for the State Academic Senate Steinbeck Diversity Award.</p> <p>Maria Salzar-Colon shared that she would leave the meeting at 5 pm to attend Union related matters.</p> <p>J Carlin expressed her appreciation to Lily Ann Villaraza and appreciated her work.</p> <p>No public comments</p>
8	Old Business	

	<p>a. AP 2.18 Institutional Planning LINK (Second Read) Potential Action Item</p>	<p>Pam Mery</p> <p>All information was shared in December. First reading was on January 19 for first read. This is a second read.</p> <p>Draft revision for AP 2.18</p> <ul style="list-style-type: none"> • Purposes of Institutional Planning • Institutional Plans and Cycles • Processes for developing, reviewing and updating plans <p>Question from David Delgado: Do APs, BPs have to be approved through PGC or is it for information purposes?</p> <p>Answer: BPs don't have to because they are Board Policy. APs have to because they are Administrative Procedures and need to be advanced to the Chancellor for review.</p> <p>Motion to move the item for Chancellor's review. Moved by Michael Snider, seconded by Mary Bravewoman. 11 votes, 2 abstentions. Motion passed. Moved forward to the Chancellor for review.</p> <p>No public comments</p>
	<p>b. Lactation Room Updates</p>	<p>Lisa Cooper Wilkins/John Al-Amin</p> <p>No updates (John Al-Amin was not in attendance)</p> <p>Michael Snider expressed his concern that John Al-Amin is not attending these meetings for his own items.</p> <p>No public comments</p>
	<p>b. Google Workspace Account</p>	

		<p>Gerard Layug</p> <ul style="list-style-type: none"> • Recommendation to delete employee Google Space accounts. • Feb 2021 – new workspace fore education storage policy announced by Google. • April 2021 – Google contacted CCSF of the mandated changes in storage allocation and started a resource partnership for achieving the revised storage goals. • July 2022 – previous deadline to be at 16TB storage limit for CCFS’s Google Workspace Account. Granted 6-month extension due to CCSF’s extraordinary efforts. • January 2023 – current deadline to meet 163 TB. • Total accounts = 2587 • Accounts with login history - 805 <ul style="list-style-type: none"> ○ Created within the past 90 days – 3 ○ Created within the past 12 months – 9 ○ Created over 1 year - 796 <p>Questions</p> <p>Michael Snider: were they employee unused account inactive for 3 years?</p> <p>Answer: student accounts that were deleted.</p> <p>Elizabeth Smith: No login means never used an account?</p> <p>Answer: Yes, the accounts that were never used.</p> <p>Elizabeth Smith: Do we have a breakdown of how many accounts? Is there a way we can inform people?</p> <p>Answer: A report can be provided.</p> <p>Comments from Lisa Cooper Wilkins: Alert people about how to access these accounts?</p>
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	<p>d. Meeting Modality (Discussion)</p>	<p>Mitra Sapienza</p> <p>Assembly Bill 2449 (Rubio) authorizing guidance for teleconferencing guidelines for local Brown Act bodies for “teleconferencing requirements that each teleconference location be identified in the notice and agenda and that each teleconference location be accessible to the public if at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the local agency’s jurisdiction. Under this exception, the bill would authorize a member to participate remotely under specified circumstances, including participating remotely for just cause or due to emergency circumstances.”</p> <p>LINK: https://docs.google.com/presentation/d/1XVU988YMQWL48CS5TnCj2sQcZS6nYzVG_ffCFOLO-Xg/edit?usp=sharing</p> <p>AB2449: https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB2449</p> <p>Question from Michael Snider: what are the legal issues?</p> <p>Comments from Sheri Miraglia: It’s ironic...the goal of the legislation is to make things more open to everyone, but limiting the use of zoom actually does the opposite.</p>

		No public comments
9	New Business	
	a. Communication Plan and Strategies	<p>Kristin Charles/Sheri Miraglia</p> <ul style="list-style-type: none"> • Review of AP2.07 participatory governance procedures • Will need to identify areas that need clarifying • Need to focus on workgroup tasks • Will need to continue to review the roles and responsibilities of members <p>Comments from Lisa Cooper Wilkins It was the commitment to make tools available for people to access on their own outside of training</p> <p>Comments from Heather Brandt suggested to have something visual.</p> <p>Sheri Miraglia Communication at CCSF: Teaching and Learning with Technology Roundtables (TLTR)</p> <ul style="list-style-type: none"> • Messages that need to go to students • Messages form faculty to students about their courses • Messages form student services to students about the support available at the college • Messages to students about academic programs (degrees, certificates) • Messages to students about registration, course deadlines, etc. • Methods of communication: emails, Canvas • Challenges: many students re not on campus or on campus frequently – posted fliers are not an effective or equitable communication strategy • PDF formal or flier is not ideals for sharing with students in Canvas

		<ul style="list-style-type: none"> • Often languages is written to chairs/faculty a supposed to being student-centered <p>Comments from Heather Brandt: to have a centralized location for students to access, myCCSF App, Canvas, social media.</p> <p>Comments from Elizabeth Smith: the information getting out and students are not opening them. Find a way to do a direct share on Canvas and explore the ideas.</p> <p>Comments from Mitra Sapienza: Don't miss the most recent Equity Times Newsletter at the very end of this past CityNotes! LINK</p> <p>Motion to have this College Communication discussion as a standing item. Moved by Mitra Sapienza, seconded by Heather Brandt. 8 votes. Motion passed. The item will be added to the standing agenda item to the PGC agenda.</p> <p>No public comments</p>
10	Standing Committee Reports	
	<ul style="list-style-type: none"> • Budget Committee 	<p>No report.</p> <p>No public comments</p>
	<ul style="list-style-type: none"> • Facilities Committee 	<p>Alberto Vasquez</p> <ul style="list-style-type: none"> • Facilities committee will be updating the website • Diego Rivera plan – an update to the design milestone. • Site design are available • Early design, will continue to be modified • The schematics will be shared with the Board of Trustees next week

		<ul style="list-style-type: none"> • This information is shared with the Facilities Committee more regularly • Quarterly Bond Program & Project Update Report <i>Diego Rivera Theater with Mural:</i> • Project summary: construction of a new perform arts theater • Budget \$189,042,863 <ul style="list-style-type: none"> ○ Prop A – 2001 \$5757,528 ○ Propr A - 2005 \$7,167,335 ○ Prop A – 2020 \$181,300,000 • Status: Schematic design submittal received from architect in September and is currently under review by the College • Cost estimate reconciliation is currently between architect’s estimator and College peer review. BOR increased the budget within an addition \$80,300,000 in December 2022. • Next Steps: college to authorize to proceed to Design Development. Prepare documents for Construction Manager at Risk selection. <p>Questions Rosario Villasana: how security of the mural is addressed? Answer: the mural will be more visible to the general public. The security and safety of the mural are important to everyone and will be addressed. Mary Bravewoman: Landscape architect, vegetation they are planning to use, using plants native to the area, so it’s not invasive? Answer: the landscape architect is aware of that. Maintenance free type of materials will be used. These questions will be addressed.</p>
11	Future Agenda Item	<p>Elizabeth Smith proposed to add a Water Fountains item to the agenda.</p> <p>No public comments</p>
12	Adjournment	<p>Motion to adjourn the meeting moved by Sheri Miraglia, seconded by J Carlin. Meeting adjourned at 5:19 PM.</p>