

PARTICIPATORY GOVERNANCE COUNCIL
STANDING COMMITTEE DESCRIPTION AND PURPOSE

(Last revised: November 26, 2019)

- I. **COMMITTEE NAME:** Technology Committee
- II. **TYPE OF COMMITTEE:** Standing Committee
- III. **MEMBERSHIP (NUMBER OF MEMBERS, TERMS AND TERM LIMITS):** No term limits.
 - A. Two non-voting Co-Chairs
 - B. Three students (Appointed by Associated Students Executive Board)
 - C. Three faculty (Appointed by Academic Senate)
 - D. Three classified staff (Appointed by SEIU)
 - E. Three administrators (Appointed by Chancellor, after consultation with Administrative Council)
 - F. Alternates (three from each group)

Appointments encouraged from the following areas: Academic Affairs (Library and Learning Resources, Online Learning and Educational Technology, and CTE Instruction), Institutional Development, Student Affairs (Counseling and A&R), Human Resources, Facilities, Finance and Administration, and Information Technology.

- IV. **COMMITTEE CO-CHAIR(S):** Elected annually in August
 - A. Co-Chairs report in written (monthly) and oral (twice/year) format to Participatory Governance Council.
 - B. Co-Chairs set meeting agendas and post committee minutes.
- V. **GOAL:** To promote the strategic and efficient use of technology, both hardware and software, to support student learning.
- VI. **PURPOSE AND RESPONSIBILITIES:**
 - 1. Reviews plans for acquiring, updating and replacing technology including hardware, software, and services to ensure that the College's technological infrastructure is adequate to support its mission, operations, programs, and services. (III.C.1 and III.C.2)
 - 2. Monitors plans to assure that technology resources at all locations where academic programs, and student services are offered are maintained to assure reliable access, safety, and security. (III.C.3)
 - 3. Reviews plans for appropriate instruction and support provided to faculty, staff, students, and administrators, in the effective use of technology and technology systems related to programs, services, and institutional operations. (III.C.4)
 - 4. Assesses the College's policies and procedures through systematic review of their effectiveness in guiding the appropriate use of technology in the teaching and learning processes. (III.C.5)
- VII. **ACCJC ACCREDITATION STANDARDS TO WHICH THE COMMITTEE CONTRIBUTES:**

- A. Most pointedly IIC but other standards have implications for technology on student learning (IIA, IIB, and IIC) or indirectly include technology (IIIA, IIIB, IIID).

VIII. MEETING DAY AND TIME: Fourth Tuesday of each month from 1-3 pm in Batmale 108

IX. MEETING FREQUENCY: Monthly

For Reference from Standard IIC (https://accjc.org/wp-content/uploads/Accreditation-Standards_-Adopted-June-2014.pdf)

C. Technology Resources

1. Technology services, professional support, facilities, hardware, and software are appropriate and adequate to support the institution's management and operational functions, academic programs, teaching and learning, and support services.
2. The institution continuously plans for, updates and replaces technology to ensure its technological infrastructure, quality and capacity are adequate to support its mission, operations, programs, and services.
3. The institution assures that technology resources at all locations where it offers courses, programs, and services are implemented and maintained to assure reliable access, safety, and security.
4. The institution provides appropriate instruction and support for faculty, staff, students, and administrators, in the effective use of technology and technology systems related to its programs, services, and institutional operations.
5. The institution has policies and procedures that guide the appropriate use of technology in the teaching and learning processes.