

October 2016 Update to CCSF's Institutional Self Evaluation

Submitted to Dr. Henry Shannon, External Evaluation Team Chair, and to ACCJC
October 5, 2016

Standard II.A.

- Update: On August 18, the Participatory Governance Council (PGC) reviewed BP and AP 6.03 (Program, Curriculum, and Course Development, which includes requirements for the award of credit). The Board conducted its first read on August 25 and approved the policy and procedures on September 22. [BP 6.03](#) and [AP 6.03](#) are both posted on the Board of Trustees website. (*Standards II.A.4., II.A.9., Commission Policy on Institutional Degrees and Credits*)
- Update: The Student Learning Outcomes (SLO) Committee met on August 22 and proposed language for a Quantitative Reasoning ILO to be embedded in ILO #1 (Critical Thinking and Information Competency). The Academic Senate considered that proposal on August 31 and made a [recommendation](#) to the Planning Committee. The Planning Committee accepted this recommendation and forwarded it to the Participatory Governance Council for review on October 6. (*Standard II.A.11.*)
- Correction: In Standard II.A.15. (p. 157), the reference to suspension of Diagnostic Medical Imaging (DMI) should be Radiation Therapy Technology (RTT).

Standard II.C.

- Update: The Interim Vice Chancellor of Student Development conducted a walkthrough evaluation beginning in spring and over summer at each site to further evaluate each site from a student perspective. As a result, the Airport and Evans Centers renovated their facilities to create clearer access points for student services. In addition, the Vice Chancellor is holding monthly meetings with the new Student Services Specialists serving the Centers to continuously improve their capacity to service students. In Summer 2016, EASE evolved into the Equal Access to Success *Evaluation* Task Force. The Office of Research and Planning created an evaluation form for EASE; members of EASE used this form during a September meeting as a tool for collecting information related to EASE implementation. As a result of that evaluation activity, EASE has developed a more tailored, site-specific assessment tool that members will use to collect information during EASE visits to each site during Fall. These tools that the College has developed will allow the College to be continuously aware of student needs and to respond continuously to those needs as they evolve. (*Standards II.A.7., II.B.1., II.C.2., II.C.3., II.C.4.*)

- Update: This fall, the College has engaged in a number of conversations regarding the Survey of Entering Student Engagement (SENSE) data, including conversations during the [September 12 Planning Committee meeting](#) and the September 22 Student Services Outcomes Assessment workgroup. (*Standard II.C.1.*)

Standard III.C.

- Update: [BP 6.28](#) and [AP 6.28](#) (Student Authentication) are now posted on the Board of Trustees website. (*Standard III.C.5.*)
- Update: The Board Policy and Administrative Procedures related to the appropriate use of computers and classroom technology was [recommended by the Academic Senate](#) in May. PGC review is anticipated in October with the Board's first read in November with approval in December. (*Standard III.C.5.*)

Standard III.D.

- Update: The Board approved the [2016-17 budget](#) on September 8.
- Update: The faculty position requests from Fall 2015 Program Review have been prioritized, resulting in the approval of 37 positions. These approved positions are [posted on the Program Review website](#), and department chairs and deans are moving forward with these hires.
- Update: The [2016 Actuarial Study of Retiree Health Liabilities](#) and the [2016 Actuarial Review of the Workers' Compensation Program](#) have been completed and are posted on the website. (*Standard III.D.12.*)
- Update: The 311A Report has been completed and will be on the Board of Trustees' study session agenda for October 13. (*The 311A Reports were referenced in Standards III.D.2., III.D.5, III.D.6.*)

Standard IV.A.

- Update: Officers of the Classified Senate began meeting weekly in June to review the Classified Senate bylaws; Roles, Responsibilities, and Processes (RRP) Handbook; and AP 2.07 (City College of San Francisco District Administrative Procedure on Participatory Governance) as part of their evaluation efforts. Areas identified for improvement include communication and understanding of the Classified Senate's duties and responsibilities. (*Standard IV.A.7.*)

Standard IV.C.

- Update: The Board of Trustees reviewed the annual evaluation of the Chancellor during the August study session and completed the Chancellor's evaluation during the

September 8 Board study session. The President of the Board has reviewed the results with the Chancellor. (*Standard IV.C.3.*)

- Update: The Board of Trustees reviewed its annual evaluation during a July study session; they are in the process of summarizing the results of the evaluation. (*Standard IV.C.10.*)
- The Board established the Board Goals and College Priorities for 2016-17; the College Priorities are being incorporated into the Fall 2016 Program Review (annual plan) process.

Commission Policies

- See first update under Standard II.A.

Organizational Information

- Update: The College hired a Dean of Administrative Services; the Board of Trustees approved the selected individual on July 28.
- Update: The College has completed the hiring process for the Internal Auditor; the Board of Trustees approved the selected individual on September 22.
- Update: The College has completed the hiring process for the new Vice Chancellor of Human Resources who will serve as the Chief Negotiator and oversee both Human Resources and Employee Relations; approval of the selected individual will be on the Board of Trustees' October 13 study session agenda.
- Update: The College has completed the hiring process for an Interim Dean of the John Adams Center; approval of the selected individual will be on the Board of Trustees' October 13 study session agenda.